

# NuPNET

*ERANET for Nuclear Physics Infrastructures (Project no. 202914)*

## **First Co-ordination Committee Meeting**

*(Frankfurt, on May 19, 2008)*

*(Airport Conference Center FAC1 – Room: K15A)*

### **Agenda**

*NuPNET\_CC1\_Agenda.pdf*

#### List of participants:

##### Members of the Co-ordination Committee:

*Sydney Galès, NuPNET Co-ordinator and CC Chairman (SG)*

*Dorothee Peitzmann, CNRS/IN2P3, France (DP)*

*Irene Reinhard, PTGSI, Germany (IR)*

*Angela Bracco, INFN, Italy (AB)*

*José Benlliure, MEC/FECYT, Spain (JB)*

##### Invited members:

*Sotirios Harissopulos, GSRT, Greece (SH)*

*Ioan Ursu, IFIN-HH, Romania (IU)*

*11:00-12:00 Arrival*

*12:00-12:15 Welcome by Sydney Galès, CC Chairman  
(CNRS/IN2P3, France)*

- Adoption of the draft agenda.
- List of decisions to be taken.

*12:15-13:00 Follow-up on WP1 - Management  
(by Dorothee Peitzmann, CNRS/IN2P3, France)*

- Management Co-ordination concerning NuPNET consortium:
  - Signature of the Grant Agreement by the EC and beneficiaries
  - Possible dates for receiving the pre-financing and ensuing distribution
  - Follow-up on the Consortium Agreement
- Management Co-ordination concerning GC:
  - Composition of GC
  - Result of the SG's consultation of members to propose a chairman
  - Preparing the 1<sup>st</sup> GC meeting: date, place, time, draft agenda.
- Management Co-ordination concerning all WPs:
  - List of Task Leaders of each WP
  - List of meetings planned by Work Package groups/ Task groups
  - List of deliverables (m1-m12)
- Management Co-ordination concerning WP1:
  - Description of WP1 (tasks, meetings, objectives). First deliverables.
  - Deliverable D1.1 "Short management plan"
    - Discussion of the proposed document.
- Decisions to be taken?
- Open questions / Discussion

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**13:00-13:30 LUNCH**

13:30-15:00 Follow-up on T1.3 - Communication and electronic tools  
*(by Ioan Ursu, IFIN-HH, Romania)*

- Work organisation for T1.3
  - Team
  - Distribution of tasks
  - Recruitments?
- In view of the Deliverable D1.2 "Short Communication plan and logo"
  - NuPNET Web site:
    - Proposals for an architecture of the NuPNET Web site:
      - Public section
      - Private section (Intranet)
    - ...
  - NuPNET Logo:
    - Discussion/Decision concerning the NuPNET logo.
    - ...
  - NuPNET Communication Plan
    - Style Guide
    - ...
  - Deliverable D1.2 "Short Communication plan and logo"
    - Discussion of the proposed document.
- Decisions to be taken?
- Open questions / Discussion

**15:00-15:15 COFFEE BREAK**

15:15-16:45 Follow-up on WP2 - Information Exchange  
*(by Irene Reinhard, PTGSI, Germany)*

- Work organisation for WP2
  - Team / Appointment of Task Leaders (T2.1/T2.2/T2.3)
  - Distribution of tasks
  - Point on recruitment for WP2
- WP2 - T2.1 "Systematic exchange of information"
  - Organisation of the 'Open days':
    - prévoir de fixer les dates
- WP2 - T2.2 "Census of existing funding programmes"
  - Feedback on the questionnaires (Aspera/Astronet)
  - Deliverable D2.1 "Census of existing funding programmes"
- WP2 - T2.3 "Liaison"
- Decisions to be taken?

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- Open questions / Discussion

*16:45-17:00 COFFEE BREAK*

17:00-17:15 Follow-up on WP3 - Definition of joint activities  
*(by Angela Bracco, INFN, Italy)*

- Work organisation for WP3
  - Appointment of Task Leaders (T3.1/T3.2/T3.3)
  - Distribution of tasks
  - Point on recruitment for WP3
- First deliverables, corresponding work and responsibilities.
- Decisions to be taken?
- Open questions / Discussion

17:15-17:30 Presentation of WP4 - Launch of joint activities  
*(by José Benlliure, MEC/FECYT, Spain)*

- Work organisation for WP4
  - Appointment of Task Leaders (T4.1/T4.2/T4.3)
  - Distribution of tasks
  - Point on recruitment for WP4
- First deliverables, corresponding work and responsibilities.
- Decisions to be taken?
- Open questions / Discussion

17:30-18:00 Second Co-ordination Committee meeting

- Possible meeting date(s)
- Participants to be invited?
- Work to be delivered by the time of the 2<sup>nd</sup> CC meeting *(List of items?)*
- Decisions to be taken?
- Open questions

18:00-18:15 Conclusions and next steps

18:15 End of the first Co-ordination Committee meeting